**Building and Grounds Committee**

**Monday, September 10, 2018, 4:30pm**

**Muzzey Room, Saunders House**

**2 Dale Avenue, Gloucester, MA 01930**

Meeting Agenda

1. 4:30 Call to Order

1. Welcome and Recent Developments
2. Approval of August 13, 2018 minutes

1. Interior Update – Fred Cowan
2. Exterior Update – Dan Ottenheimer
3. Saunders House – Mern Sibley
4. Open items – Fred Cowan
   * Fire suppression system
   * Security / Safety Personnel
   * Electric powered equipment
   * Surveillance system
   * Repair & Maintenance/Property Management Manual
   * Fountain
5. Concerns of Members

1. Adjourn

1. Next meeting: October 13, 2018 at 4:30