**Corporate Communications Committee**

**Wednesday, November 14, 2018, 9:00 – 11:00 am**

**Byers Davidson Room, Saunders House**

**2 Dale Avenue, Gloucester, MA**

**Meeting Agenda**

1. Call to order

2. Welcome and introductions

3. Approval of the Minutes for October 10, 2018.

4. Old business

* Planning Calendar
* Annual Appeal
* PR staffing
* Kiosk
* Strategic Plan
* Other

5. New Business

* Annual Report
* New promotional ideas
* Items not reasonably anticipated by the chair 48 hours in advance of the meeting

5. Adjourn

6. Next meeting: December 12, 2018 9:00 am