**Gloucester Lyceum and Sawyer Free Library**

**Fundraising Committee**

**Friday August 10, 2018 9:00am-10:30am**

**Muzzey Room**

**2 Dale Avenue, Gloucester, MA 01930**

Meeting agenda

1. Call to order, welcome and introductions

2. Meeting with Meredith Fine to discuss writing the by-laws, mission statement, and narrative for a Library Foundation.

3. Items not reasonably anticipated by the chair 48 hours in advance of the meeting

4. Identify next steps and set date for next meeting