**Gloucester Lyceum and Sawyer Free Library**

**Fundraising Committee**

**Wednesday, November 14, 2018 11:00 – Noon**

**Byers Davidson Room, Saunders House**

**2 Dale Avenue, Gloucester, MA 01930**

Meeting agenda

1. Call to order, welcome and introductions

2. Review IRS1023 application for Samuel Sawyer Foundation

Outcome of recruitment efforts for the officers of the board

Bylaws

Mission statement and narrative description

3. MOU with Library Corporation

Fiscal sponsor agreement, Gift or grant, or Gift with a reverter

Roles and responsibilities of all parties to insure coordinated action

4. Library Strategies proposal

5. Items not reasonably anticipated by the chair 48 hours in advance of the meeting

6. Identify next steps

7 Set date for next meeting