

Gloucester Lyceum and Sawyer Free Library
Board of Trustees
Governance Committee
Wednesday, August 1, 2018, 9:30am
Muzzey Room, Saunders House
2 Dale Avenue, Gloucester, MA

Attendance: Fran Aliberte, John Brennan, Fred Cowan, and Library Director Deborah Kelsey.

Not present: n/a

1. Call to order. This meeting is being recorded.
2. Welcome and introductions
3. Approval of the Minutes for July 5, 2018. John moved to approve the minutes as presented. Fran seconded and the minutes were approved unanimously.
4. Discussion/Report
 - a. Proposed changes and additions to the Board of Trustees:
 - i. Fran spoke with Anne-Marie Anderson who participated in the Community Strategic Planning process. She will meet with Fred & Fran to discuss further.
 - ii. Fran emailed two other people who have not yet responded.
 - iii. Carol Healey is having scheduling difficulties. Fran will ask her if she wants to step down.
 - iv. Bill Fonvielle: Deborah will follow-up with him about his intentions.
 - v. Fran suggests asking Deborah Cramer to suggest a replacement for Carol Healey on the Building Committee.
 - vi. Officers:
 1. Secretary: Priscilla Malboeuf is recommended as Secretary. John will speak with her.
 2. Treasurer: Fred will ask Joe Grella if he is interested in the position.
 - vii. Liaison to the Friends: Fran's wife Rebecca will bring it up at the next Friends' meeting
5. Auditing: We need a Board observer of the process. The financial review will happen after Labor Day. Fred will pull the Audit Committee together to review the audit.
6. Rich Weissman – tabled
7. Merging Fundraising and Corporate Communications Committees
 - a. Fran has polled members of the two committees who feel the current goals differ enough that merging them would not be a good fit at this time. Though some have

suggested combining Fundraising and the Building Committee. There is overlap of members that helps with communication.

8. Next meeting Wednesday, September 5, 2018, 9:30am
9. 9:55 Adjourn. There being no further business the meeting was adjourned.

Respectfully submitted, Tracy Bowen

Actions Summary

Carol Healey is having scheduling difficulties. Fran will ask her if she wants to step down from the Board.

Deborah will follow up with Bill Fonvielle about his intentions vis-à-vis the Board.

John will speak to Priscilla Malboeuf about serving as Secretary.

Fred will ask Joe Grella if he is interested in serving as Treasurer.

Fred will pull the Audit Committee together to review the audit.