

Gloucester Lyceum and Sawyer Free Library Building Committee

Minutes for Meeting: November 30, 2016 at 4:00 p.m.

Sawyer Free Library Workroom

Present:

Deborah Kelsey, Paul McGeary, Peter Feinstein, Meredith Fine, Fred Cowan, Joe Taormina, Fran Aliberte

Also Present:

Owner's Project Manager: Knight, Bagge & Anderson, Inc. – Alex Corbett

Architect: Dore & Whittier Architects, Inc. – Brad Dore, Scott Daniels

Architect: Oudens Ello Architecture – Matthew Oudens

Library Brand Developer: Armstrong Brand Consulting – Christine Armstrong

Meeting Called to Order: 4:00 p.m.

Meeting Adjourned: 5:25 p.m.

P. Feinstein convened the meeting at 4:00 p.m. This meeting was held to review schematic design updates and general project progress.

Approval of Minutes

P. Feinstein recommended the vote for approval of the November 16, 2016 Meeting Minutes.

VOTE:

Mr. Paul McGeary motioned. Mr. Peter Feinstein seconded; voted unanimously to approve minutes from the November 16, 2016 Library Building Committee Meeting. Motion carried 7-0-0.

Project Updates

M. Fine began by reviewing general project updates. M. Fine indicated that the project's Schematic Design has been voted on and approved by Gloucester City Council. Due to a discrepancy with vote language, the project will be brought in front of City Council a second time to authorize or reject the Library Board to apply for a Construction Grant.

B. Dore continued by reviewing the status of the schematic design submission. B. Dore confirmed that a set of plans, designated as a pricing set, has been sent to their cost estimator to determine an approximate construction cost for the new library. The estimate will be reviewed by the Project Team and shared with the Building Committee in three weeks.

M. Oudens proceeded to present revised schematic floor plans and elevations based on feedback gathered from D. Kelsey and an informal MBLC review. As requested, M. Oudens provided a breakdown of existing conditions comparing Gross Square Feet (GSF) versus Net Square Feet (NSF) in the existing library and the proposed library. Through this analysis, M. Oudens confirmed that the proposed library gains approximately 4,000 NSF compared to the existing library.

General discussion ensued regarding the revised floor plans. M. Fine asked that a shadow study be conducted to look at possible impacts to the Central Grammar Apartments since the proposed library will be closer to that building.

Committee Members also discussed the potential of relocating the existing garden which was donated and dedicated. M. Fine indicated that a meeting was scheduled with the donor to explore possible solutions. M. Oudens mentioned that the Landscape Designer has accounted for potential locations of a re-dedicated garden and plaza within the new site design.

Next Steps

The next meeting date was scheduled for December 21, 2016 at 4:00 p.m.

M. Oudens and D. Kelsey will coordinate a second meeting with the MBLC for an informal review of the schematic design.

A series of public meetings will be held during the month of January to showcase the library design to the Gloucester Community as well as the Library Board and Library Corporation. Public meetings were preliminarily scheduled for January 4, 2017 and January 11, 2017.

Adjournment

VOTE: Mr. Paul McGeary motioned; Mr. Peter Feinstein seconded; voted unanimously to adjourn the meeting at 5:25 p.m. The motion carried 7-0-0.

*Minutes respectfully submitted by Knight, Bagge & Anderson
Owner's Project Manager*

Meeting Handouts

- Agenda for November 30, 2016 attached with Minutes from the November 16, 2016 Committee Meeting