

# **Gloucester Lyceum and Sawyer Free Library Building Committee**

Minutes for Meeting: July 6, 2016 at 1:00 p.m.

Conference Room at 85 Eastern Ave

## **Present:**

Deborah Kelsey, Paul McGeary, Peter Feinstein, Fran Aliberte, Meredith Fine, Joe Taormina, Fred Cowan

## **Also Present:**

Owner's Project Manager: Knight, Bagge & Anderson, Inc - Alex Corbett

Architect: Dore & Whittier Architects, Inc. – Brad Dore

Architect: Oudens Ello Architecture – Matthew Oudens

Meeting Called to Order: 1:00 p.m.

Meeting Adjourned: 2:18 p.m.

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P. Feinstein convened the meeting at 1:00 p.m. This meeting was held to review library programming and sustainability goals.

## **Approval of Minutes**

P. Feinstein recommended the vote for approval of the June 22, 2016 Meeting Minutes.

**VOTE: Mr. Peter Feinstein motioned. Mr. Fran Aliberte seconded; voted unanimously to approve minutes from the June 22, 2016 Library Building Committee Meeting. Motion carried 7-0-0.**

## **Programming Review**

M. Oudens began by reviewing a revised programming breakdown based on previous discussions. M. Oudens indicated that reductions in program were seen in both public and private spaces throughout the library. The proposed reductions were part of the calculation to reduce the overall size of the library in order to meet budgetary requirements.

General discussion ensued regarding the proposed reductions. Committee Members generally agreed to the revised programming breakdown and indicated the importance of space adjacencies and flexibility. Committee Members also agreed that programming should not be reduced anymore than what is reflected on the revised programming breakdown.

B. Dore continued by reviewing the relationship between estimated project budget and current/projected construction costs. Discussion ensued regarding the project budget and the need to understand realistic fundraising goals. B. Dore confirmed that initial budgets do not include any work associated with the Saunders House, a scope of which will most likely not be reimbursed by the MBLC.

### **Sustainability Goals**

AC proceeded to ask the Building Committee about sustainability goals and the desire to pursue LEED certification. According to B. Dore, LEED certification will cost more up front however, the long term operational cost reductions and the garnishing of positive public support may outweigh the initial costs. Based on Stretch Code requirements and the fact that Gloucester is a Green Community, Committee Members generally agreed that the project should pursue LEED certification.

### **Next Steps**

The next meeting was scheduled for August 3, 2016 at 3:00pm. The meeting will be held in the conference room at M. Fine's new office, located at 46 Middle St.

Dore & Whittier and Oudens Ello will confirm existing conditions at the Library and begin to layout programmatic spaces within the newly determined square footage allotment.

### **Adjournment**

**VOTE: Mr. Peter Feinstein motioned; Mr. Fred Cowan seconded; voted unanimously to adjourn the meeting at 2:18 p.m. The motion carried 7-0-0.**

*Minutes respectfully submitted by Knight, Bagge & Anderson  
Owner's Project Manager*

### **Meeting Handouts**

- Agenda for July 6, 2016 attached with Minutes from the June 22, 2016 Committee Meeting
- Revised Library Program Summary