

Gloucester Lyceum & Sawyer Free Library
Executive Committee of the Board of Trustees – Meeting Minutes
Wednesday, January 10, 2018, 8:30 am

The monthly meeting of the Executive Committee of the Sawyer Free Library Board of Trustees was held on Wednesday, January 10, 2018 at 8:30 am in the Muzzey Room of the Saunders House.

Attendance: John Brennan, Fred Cowan, and guest Beth Pocock

1. 8:30 Call to order
2. Welcome and introductions
3. Approval of the minutes for December 13, 2017. Tabled for next meeting with a quorum.
4. Discussion / Report
 - a. Security
 - i. There was a discussion about security and hiring dedicated security personnel to sit outside the Children’s Library to monitor the bathroom and be available to evict people breaking library rules.
 1. Building & Grounds Committee will take this on and research security cameras.
 - b. Fundraising status
 - i. Interviews are on Friday and Tuesday.
 - ii. John suggests interested Board members attend an interview.
 - c. Outreach to families
 - i. Discussion on how to encourage families to use the Library.
 - d. Latchset on Helen Freeman’s office door needs to be replaced. Fred will talk to Mern Sibley (Chair of the Saunders House Stewardship Committee) about the type of fixture to be used.
 - e. Other:
 - i. John will arrange for an acknowledgement plaque for the Vrachos family.
 - ii. Need to pursue details of the Stelluto fund and make sure those promises are fulfilled.
5. Next meeting February 7, 2018
6. 9:20 Adjourn. There being no further business the meeting was adjourned.

Respectfully submitted, Tracy Bowen

Actions Summary

Latchset on Helen Freeman's office door needs to be replaced. Fred will talk to Mern Sibley (Chair of the Saunders House Stewardship Committee) about the type of fixture to be used.

John will arrange for an acknowledgement plaque for the Vrachos family.