

**Board of Trustees Governance Committee**  
**Wednesday, March 7, 2018, 9:10am**  
**Muzzey Room, Sounders House**  
**2 Dale Avenue, Gloucester, MA**

**Attendance:** Fran Aliberte (via Skype), John Brennan, Fred Cowan (left at 9:25), Kecia German, and Library Director Deborah Kelsey

1. 9:10 Call to order. This meeting is being recorded.

2. Welcome and introductions

Fred moved to approve the February minutes as presented. Kecia seconded and the minutes were approved.

3. For the Annual Meeting

a. Slate of Trustees:

- Dana Tobey will step down;
- James Pope is filling Meredith Fine's term, due to expire in May 2018. He will need to be voted in to stay;
- Bill Fonvielle and Barbara Braver are both slated to come off the Board in May 2019. John will double check with Bill about staying on this coming year;
- Total number needs to be divisible by three per state regulation;
- At the Annual Meeting we will call for nominations to the Board;
- Fran would like to ask Paul McGeary to join the board and will talk to the Mayor.

b. Financial Review Committee

- Presently composed of John Morse, Steve Dexter, and Tom Queeney;
- John Morse would like to step down;
- Need to check in with the others about staying on and about chairing. Fred will talk to Steve Dexter. John talk to Tom Queeney
- BankGloucester president, Patrick Thorpe is interested in joining. Fred will reach out.

c. Induct new Corporators:

- New Board members;
- Community Strategic Planning members;
- Agreement to offer all volunteers the opportunity to be Corporators;
- There is a sub-group updating Corporator records;
- Kecia will send a list of Corporators to the Board;
- Kecia will look into creating a lapel pin to give to Corporators;
- Define role! Ambassadors for the library. Use the facilities/services and report back to the Trustees. Be our eyes and ears.

d. Review by-laws.

- Deborah will send current bylaws to the Board;

- Deborah will make suggestions for revision;
- Add review of the bylaws to the April Executive Committee agenda.

4. 9:26 Adjourn. There being no further business Kecia made the motion and the meeting was adjourned.

Respectfully submitted, Tracy Bowen

### **Motions Summary**

n/a

### **Actions Summary**

John will double check with Bill Fonvielle about meeting out his term as Trustee through May 2019.

Fran will talk to the Mayor about asking Paul McGeary to join the board.

Fred will talk to Steve Dexter about continuing to serve on the Financial Review Committee.

John will talk to Tom Queeney about continuing to serve on the Financial Review Committee.

BankGloucester president, Patrick Thorpe is interested in joining the Financial Review Committee. Fred will reach out to him.

Kecia will look into creating a lapel pin to give to Corporators.

Deborah will disseminate bylaws to the Executive Committee.

Deborah will make suggestions for bylaws revisions to be discussed at the April Executive Committee meeting.