

**MINUTES OF THE BOARD OF THE FRIENDS OF THE SAWYER FREE LIBRARY,
WEDNESDAY, MAY 15, 2019**

Present:- Rebecca Aliberte, Kecia German, Leslie Pearlman, Sandy Reinecke, Colleen Hogan-Lopez, Jeff Shindell, Rosemary Howarth, Gail Sarofeen, Shelagh McCauley

Absent:- Dennis Corkery

Guests:- Deborah Kelsey, Beth Pocock

Minutes: (Shelagh McCauley)

The minutes of the April 17, 2019 were accepted unanimously.

Treasurer:- (Rosemary Howarth)

The Treasurer's report was accepted unanimously. A copy is attached.

Director's report:- (Deborah Kelsey)

The annual meeting of the Corporation of the Sawyer Free Library will be held on Monday, May 20, 2018. The new building plan for the library will be presented along with estimates for a brand new library versus renovation of the existing building. A report from the Friends has been prepared. Jeff Shindell and Sandy Reinecke are nominated as Corporators.

The new Vice-President of the Board of the SFL is Mern Sibley.

The Friends can now pay for museum passes directly, rather than being reimbursed from the library.

Assistant Director's report:- (Beth Pocock)

A report of the usage of the Museum Passes, funded by the Friends, was made. The renewal of passes will be voted on at a future date.

A request of \$15,000 for next year's program funding was made. This will be voted on at a future date. A question arose about how the Lyceum funds its programs. These programs are funded by the interest on their accounts.

SFL Liaison:- A replacement for Simon Paddock-Liaison from SFL Board has not yet been made.

Saunders House Liaison report:- Deborah Kelsey reported that a gutter is being replaced.

It is likely that a new Board of the SFL member will act as liaison to the Friends' Board and this person will also act as the Saunders House Liaison.

Book Committee:- (Kecia German)

The Book Shop expansion is a work in progress. Additional shelving will be needed for the area facing the walkway. Deborah Kelsey will order this as part of a general shelving order for the library itself, and these shelves will be stored until ready for use.

Rebecca Aliberte and Kecia German met with Tracy Davis of the Corporation Communications Committee, regarding the preparation of a publicity article for the Gloucester Daily Times, about the Friends and our year round book sale.

Beth will arrange for multiple new signs for the Book Shop. When the Book shop work is complete, we will invite local booksellers to view our books, including the Special Value Books which will be stored in the cage.

A projected income of \$2900 for the year was announced by Leslie Pearlman. For the first 2 weeks of May the income was \$144.32

Book sorters for June are Leslie Pearlman and Lisa Christianson; July-Colleen Hogan-Lopez and Rosemary Howarth; August-Jeff Shindell and Shelagh McCauley

Art Advisory:- (Gail Sarofeen)

The Mimi Ferrini Scholarship fund has \$2037 left. This year' scholarship of \$1000 is being awarded to a student who wishes to study Art Therapy. The Sawyer Free Library will issue the check from the Ferrini fund. Next year may well be the last year of the Scholarship.

Membership:-

Currently there is no Chairperson. Members include Rebecca Aliberte, Kecia German, Gail Sarofeen, Dennis Corkery and Colleen Hogan-Lopez.

Kecia German will make an Excel spreadsheet for the 2019-2020 Membership and will enrol the members in our gmail account. She will also enroll new members for this committee.

Product:- No report

Public Relations Committee:- (Colleen Hogan-Lopez , Sandy Reinecke)

Colleen-Hogan Lopez and Sandy Reinecke will touch bases with Cindi Williams and Beth Pocock for dissemination of Friends communications through the library's social media platform.

Catherine Ryan is the contact person for Good Morning Gloucester.

Public Relations eblasts should use the BCC functionality tool for confidentiality.

Sandy suggested that patrons of the library need to know more about the activities of the Friends.

A poster will be displayed at every children's event sponsored by the Friends.

New business:- (Rebecca Aliberte)

Carol Kelly has resigned from the Board. A list of her duties will be circulated among Board members and a decision will be made about their dispersal. Carol will train these members to use the files she created. Rebecca Aliberte will ask Carol Kelly to put her files pertaining to the Friends on a thumb drive.

Two new members, Lisa Christiansen-Foley and Jane Gagliardi, were elected unanimously to the Board.

A gift of \$1,000 from an anonymous donor was received.

Next Meeting is on Wednesday, June 19 at 3pm in the Friend Room.

Submitted by Shelagh McCauley