Draft Minutes of the Friends of the SFL Board

Meeting Date: May 10, 2017

**Attendees**:

|  |  |  |
| --- | --- | --- |
| Gail Sarofeen | Lauren Johnson |  |
| Dennis Corkery | Shelagh McCauley |  |
| Kecia German |  |  |
| Colleen Hogan-Lopez |  |  |
| Rosemary Howarth  |  |  |
| Leslie Pearlman |  |  |
| Guests: | Beth Pocock |  |

**Welcome & Approval of Minutes:**

The minutes of April 19, 2017 were approved with one minor revision.

**Treasurer’s**  **Report:**

There was no report this meeting.

**New Business:**

**2017-2018 Budget:**

* Gail lead a discussion of our 2016-17 budget allocation and our YTD spending including art auction monies. 2017-18 expected expenses were defined. Funding of the bags for new library patrons is still an issue to be resolved once prices are firmly determined. At present this allocation would be a one year commitment. Per Beth payment of the 5 artists’ fees was taken from programming, not art auction funds. If there is money left in our operating budget, it could be used or we could fund the bags from the 2017-18 next budget.

**On- Going Business Updates**

**Asst. Director’s Report:**

* For the next fiscal year, Beth would like a greater allocation to adult programming rather than teens. Budgets are being prepared now so Beth will have a better idea next month.
* Three programs to be offered soon include a cooking club, a “Forgiveness” project which will involve an exhibition of banners with associated stories and special events for Thoreau’s 200th birthday. The latter will be held on September 14-16th in collaboration with Cape Ann Museum and the Gloucester Writers’ Association.
* The Friends agreed to occasionally offer mini-book sales that will coordinate with some future programs if enough books are on hand for a given subject.
* Gail provided Beth with a catalog of bags that might be suitable for gifts to those who sign up for a new library card. The Board voted previously to join in this publicity endeavor which will include the new Friends logo.

**SFL Board Liaison:**

* Mold has been found in the Saunders House basement in the Gloucester Times collections. An environmental specialist is being hired to access the extent and impact. In the meantime, the basement is “off-limits”.
* The Sales Spot will be moved to the 1913 annex after the book sale and prior to the closing of the library planned for the 2nd week in June. Publicity and the actual move will be planned after the book sale. Lauren suggested we purchase foam fiberboard signage with our new logo rather than a vinyl banner.

**Pamphlet:**

The draft will include our new logo to be provided by Beth and will be completed for September.

**Committee Reports**

**Products:**

Dennis will conduct an inventory.

**Membership:**

There is no current activity. Carol will update our limited 15 month membership form for those folks who join during the week of the book sale.

**Fundraising:**

Lauren will convene a meeting this summer to kick off Bling Fling planning. Beth will reserve the Friend Room for Friday and Saturday, December 8/9th. It would be nice to offer Friends a first option on goods but a time frame would need to be determined. The library closes at 5 on Fridays . An effort will be made to involve teens in this program. Colleen indicated her daughter, Sophia, could get volunteers from the high school to participate.

**Book Committe:**

* YTD Sales Spot earnings through 4/20 total $1,735.
* The YMCA teens will move the books at 3:30 on Tuesday. Dennis will bring water and ice. Lauren will be cookies and Kecia will obtain fruit.
* Audio book prices will be increased to $5.
* Carol will be asked to update the 15 month special limited membership.
* David Cox will evaluate our potential “value” books on Monday.
* It will be “all hands on deck” for Wednesday to set up the Friend Room for the Sale. Peter has arranged for the Gloucester Times photographer to be there in the late morning.
* Emily will oversee Thursday evening’s food and sale.
* A final e-blast for the sale will be sent shortly.

**Art Advisory:**

Only two scholarship applications were received and only one seemed deserving. Only one $500 scholarship will be awarded this year.

**Adjournment:**

A motion was made, seconded and unanimously approved to adjourn at 5:22 PM.

The next meeting is June 21, 2017 at 4:00 PM.