

SAUNDERS HOUSE STEWARDSHIP COMMITTEE

**Monday, October 16th, 10:30 am
Byers-Davidson Room, Saunders House
88 Middle Street, Gloucester, MA**

Attendance:

Mern Sibley (Chair), Prudence Fish, David Rhineland, and Katelynn Vance. Guest, Veronica Morgan joined at 11:10.

1. Approval of minutes of September 18, 2017. David moved to approve the minutes as presented; Pru seconded and the minutes were approved unanimously.
2. Massachusetts Cultural Council (MCC) Facilities Fund Grant
 - a. The Committee discussed applying for this grant dedicated to “capital improvements or deferred maintenance of a cultural facility”.
 - b. It was decided that it is premature.
 - c. Pru will research other applicable grants.
3. Status of the Saunders House Stewardship Committee
 - a. Committee may be most effective as a stand-alone *ad hoc* committee of the Board. The Building & Grounds Committee (B&G) plans to discuss this at their meeting later today. Mern will report back to the Committee on the discussion.
4. Other
 - a. At their September meeting the Board voted to approve Bill Remsen’s ADA Compliance and Space Use proposals with the caveat that he step down from the SHSC and work as a contractor to Building Plan architects, Dorr & Whittier. Bill would rather stay on the Committee. He recommended instead Lynn Spencer of Spencer & Voigt. The Committee would also consider Bill Finch.
 - b. The Committee would like to join Associated Grant Makers of Massachusetts. Mern broach this with Deborah.
 - c. There was discussion about attending the Gloucester Meeting House event about historic preservation and architectural sustainability on November 11th.
5. 11:40 There being no further business the meeting was adjourned.

Next meeting: November 20, 2017

Respectfully submitted, Tracy Bowen

Actions Summary

Join Associated Grant Makers of Massachusetts. Mern broach this with Deborah.

Pru will research grants similar to the MCC Cultural Facilities Fund.

Mern will report back to the Committee on the B&G discussion about the status of the SHSC.

Hire someone to perform the ADA Compliance and Space Usage surveys.