**Gloucester Lyceum and Sawyer Free Library, Inc.**

**Annual Meeting of the Corporation**

**May 21, 2018, 6 pm**

**Attendance:**

Fran Aliberte

Rebecca Aliberte

Anna-Katherine Amacker

Anne-Marie Anderson

Christine Armstrong

Kenneth Beal

Linda Bosselman

Tracy Bowen

Geoffrey Bradford

Barbara Braver

John Brennan

Sarah Brennan

Jason Brisbois

Julia Brotherton

Melanie Murray-Brown

Jason Chamberlain

Kathryn Chamberlain

Irma Cohen

Frederick Cowan

Jo-Anne Crawford

Jean Cunningham

Robert Cunningham

Stephen Dexter

Jane Fosberry Enos

Keri Eynon

Richard Everett

Meredith Fine

Helen Freeman

Kecia German

Neil Glickstein

Joseph Grella

Jennifer Holmgren

Rosemary Howarth

Marilyn Hyde

Alex Jones

Barbara Kelley

Carol Kelly

Deborah Kelsey

Steven LeBlanc Jr.

Lucille LePage

J.D. MacEachern

Priscilla Malboeuf

Eileen Matz

Henry McCarl

Mary McCarl

Shelagh McCauley

Paul McGeary

Gail Mondello

James Morris

Margaret Morris

Sarah Morris

Edward Mowrey

Akiyo Nishimiya

Larry Oaks

Sarah Oaks

Simon Paddock

Lewis Parsons

Peter Parsons

Leslie Pearlman

Arley Pett

Barry Pett

Beth Pocock

James Pocock

Katherine Prum

John Prybot

Thomas Queeney

Alicia Quintano

Kay Ray

Martin Ray

William Remsen

David Rhinelander

Mayor Sefatia Romeo-Theken

Margaret “Maggie” Rosa

Gail Sarofeen

Mern Sibley

Richard Sloane

Michael Stelluto

Marie Sweeney

Leonora Swekla

Bruce Tobey

Laura Ventimiglia

Katlin Wagner

Cynthia Williams

Rachel Zacchigna

**Agenda**

I. 6:15 Call to Order and Welcome- John Brennan, President

II. Welcome on behalf of the City - Sefatia Romeo Theken, Mayor

III. Approval of June 12, 2017 Meeting Minutes - John Brennan

Fran Aliberte moved to approve the minutes as presented; David Rhinelander seconded and the minutes were approved.

IV. Treasurer’s Report -John Brennan

The report was reviewed by Tom Queeney and Steve Dexter of the Financial Review Committee. David Rhinelander moved to approve the report; Jen Holmgren seconded and the report was approved.

V. Approval of proposed Bylaw revisions - Fran Aliberte, Vice President

Revisions to the bylaws were presented and discussed. Approval of the revisions were moved and seconded. No discussion. The revisions were approved.

VI. Election of the New Members of the Corporation - Fran Aliberte

Anne-Marie Anderson Christine Armstrong

Saira Austin Amanda Chiancola

Chuck (Richard) Everett Christine Garcia-Akers

Joe Grella Carol Healy

Kenneth Hecht Steven LeBlanc, Jr.

Priscilla Malboeuf Akiyo Nishimiya

Sarah Oaks James Pope

Bill Remsen Diane Stringer

Marie Sweeney Patrick Thorpe

Rachel Zacchigna

Approval of the slate was moved and seconded. Welcome to the new Corporators!

VII. Election of members of the Board of Trustees - Fran Aliberte

Joe Grella Carol Healy

Priscilla Malboeuf James Pope

Fran thanked current Trustees. Approval to elect the slate was moved, seconded, and approved.

VIII. Election of the Officers - Fran Aliberte

John Brennan, President

Fran Aliberte, Vice President

Fred Cowan, Treasurer

Kecia German, Secretary

Approval of the slate was moved and seconded. Election of the officers was approved.

IX. Election of the Financial Review Committee - Fran Aliberte

Steve Dexter Tom Queeney Pat Thorpe

Approval to elect the slate was moved, seconded, and approved.

X. Mary M. Weissblum Volunteer Award - Beth Pocock

Assistant Director, Beth Pocock presented this year’s award to volunteer, Jim Morris. She also recognized the work and financial gifts of the Friends and thanked the Lyceum for their programs over the years. Beth ended with a thank you to SFL staff.

XI. Recognition of Service - John Brennan

Samantha Low Katherine Prum

Dana Tobey Rich Weissman

John acknowledged out-going Trustees and thanked them for their service to the Library.

XII. Saunders House Stewardship Committee (SHSC) - Mern Sibley

Committee members: Mern Sibley (Chair); Prudence Fish, Jane Mead, William Remsen, and David Rhinelander

This is an ad hoc committee of the board tasked with preserving and stabilizing the 1764 Saunders House and exploring its role in SFL’s future. Individual members bring depth of experience and knowledge to the group. The Committee engaged attorney Meredith Fine to research the history of the legal status of the building. She found that the Saunders House must perform a function that supports the operation and/or the maintenance of the library.

The Committee is currently conducting a thorough assessment of the building with Spencer, Sullivan, and Vogt (SS&V). Looking at: structural integrity of the building, historic features of the building, and ADA compliance. SS&V will offer recommendations and consult with the Committee to develop best uses based on the Library Building Plan. This assessment will help in applying for preservation grants.

SHSC will continue to work with the Building & Grounds Committee and with the Library Building Committee.

XIII. Future of the Library - John Brennan

* Meeting and role as Corporators
  + Corporators are ambassadors of SFL. John encouraged Corporators to use the library services, and to be involved. Bring a friend!
* Recap doings of the Corporation and Board in 2017 and 2018
  + July 2017 SFL received $9m provisional grant from MBLC for renovations/rebuilding.
  + Focusing on creating a strategic plan: First steps are surveying the public, the staff, and the Trustees.
    - 1 Public: ThinkGloucester. Take the survey! Attend a Conversation. We need to hear from you. We are hoping to hear from 3000 people. John thanked the ThinkGloucester ad hoc committee.
    - 2 Staff: Beth Pocock is leading the staff survey to gather aspirations for SFL. John thanked the staff for their hard work and dedication.
    - 3 Trustees: The held a retreat in April to brainstorm values, goals, and mission.
  + Building costs are likely to be ab out $23m. The Fundraising Committee created an RFP and hired Library Strategies to help in fundraising.
* Future
  + John presented a slideshow about the goals and challenges of the Building Plan. This will be posted on the library’s website.

XIV. New Business - John Brennan

XV. 7:00 Adjournment. There being no further business the meeting was adjourned.

Respectfully submitted, Tracy Bowen

**Motions Summary**

Approval of June 12, 2017 Meeting Minutes

Fran Aliberte moved to approve the minutes as presented; David Rhinelander seconded and the minutes were approved.

David Rhinelander moved to approve the Treasuer’s Report; Jen Holmgren seconded and the report was approved.

Approval of revisions to the bylaws was moved and seconded. The revisions were approved.

Election of the New Members of the Corporation

Anne-Marie Anderson Christine Armstrong

Saira Austin Amanda Chiancola

Chuck (Richard) Everett Christine Garcia-Akers

Joe Grella Carol Healy

Kenneth Hecht Steven LeBlanc, Jr.

Priscilla Malboeuf Akiyo Nishimiya

Sarah Oaks James Pope

Bill Remsen Diane Stringer

Marie Sweeney Patrick Thorpe

Rachel Zacchigna

Approval of the slate was moved and seconded. Welcome to the new Corporators!

Election of members of the Board of Trustees

Joe Grella Carol Healy

Priscilla Malboeuf James Pope

Approval to elect the slate was moved, seconded, and approved.

Election of the Officers

John Brennan, President

Fran Aliberte, Vice President

Fred Cowan, Treasurer

Kecia German, Secretary

Approval of the slate was moved and seconded. Election of the officers was approved.

Election of the Financial Review Committee

Steve Dexter Tom Queeney Pat Thorpe

Approval to elect the slate was moved, seconded, and approved.

**Actions Summary**  
A slideshow about the goals and challenges of the Building Plan will be posted on the library’s website.