1. A group discussion of the sustainability meeting that was held on 2/4/19 in Gloucester and the items that were discussed. Items of note were about the geothermal wells and the overall energy reductions on the building being projected for a 64% reduction. A discussion of whether The Green Engineer is providing value to the project. The overall consensus of the Working Group was that the quality of their presentation was very poor. The design team commented that The Green Engineer is one of the premier sustainability companies, and that their input will provide a value to the design team.

2. The Working Group felt that the The Green Engineer’s sustainability presentation could have been better but that overall it was useful.

3. Staffing challenges and constraints on a building with three floors were discussed. Matt stated that a two story building isn’t possible due to site limitations and that a three story building is necessary to accommodate the full program from the MBLC grant. We will need to associated manage staffing challenges to the extent possible. The overall layout can be massaged to help improve sight lines by staff. The general discussion of the layout of the building and why it’s currently laid out this way was discussed.

4. Brad discussed whether or not we need to keep the new building option in play. Given the political challenges of the new building option and the more recent support for our renovation/expansion option, as long as we meet all the program and sustainability requirements for the library building then it seems reasonable to focus solely on the renovation/expansion option. No decision was made on this item.

5. A joint meeting with the building committee and the board of trustees on the 26th of February at 5:30 PM will be held at the GPL.

6. Matt presented a new Option 4a, which was primarily a revision of Option 4 with some elements from Option 3 incorporated. The stairs from the basement to the 1st floor are less centrally located and not as inviting as Option 3. Discussed possibility of using the connector to the Saunders house as a lead-in gallery to a larger gallery space in the Saunders house. Desire for display of artwork throughout the building on all levels. Working Group recommended Option 3 as the preferred planning option. Working Group suggested incorporating some of the positive aspects of the ground floor layout of Option 4a into Option 3. The building plans will continue to be developed and refined over the next several months. Once the design is sufficiently developed, the design team
will perform a conceptual cost estimate in order to present the relative merits / costs of renovation/expansion vs. new construction to the Board.

7. Meeting with the Mayor and public figures for after the 2/26 meeting about the preferred option. A proposed meeting with the historic district commission to be scheduled and then a proposed meeting with the mayor on March 6th. Dates and times for these meetings are yet to be determined.

8. Matt presented the shadow studies for the options of the renovated/expanded building vs existing building.