

# **SAUNDERS HOUSE STEWARDSHIP COMMITTEE**

**Monday, March 18, 2019, 10:30 am**  
**Byers-Davidson Room, Saunders House**  
**88 Middle Street, Gloucester, MA**

**Attendance:** Mern Sibley (Chair), Prudence Fish, Bill Remsen, David Rhinelander, Library Director Deborah Kelsey, and guests Barbara Lambert and Joann Riley

**Not Present:**

1. Welcome and introductions. This meeting is being recorded
  - a. Attendees introduced themselves and their interest in the Committee.
2. Approval of minutes of February 25, 2018. Bill moved to approve the minutes as presented. David seconded and the minutes were approved.
3. Reports from relevant meetings: Buildings and Grounds, Library Building Committee, and Board of Trustees
  - a. Building Committee: a preliminary design of the proposed Monell renovation and addition was presented at a public meeting with positive results. The working group is meeting is March 20<sup>th</sup> with the Mayor. The next Building Committee meeting is March 27<sup>th</sup>.
4. Amended proposal for gutter work – Discussion
  - a. George Leavitt submitted an updated estimate on replacing the gutter on the Dale Avenue side (see attached). Building & Grounds has approved the expense and work could begin in the next couple of weeks. B&G Committee Chair, Fred Cowan will give Mern a firm date when he has it.
  - b. The group discussed the estimate and the expense. David moved to accept the amended estimate and approve the work. Bill seconded and the work was approved.
  - c. We would like the name of the manufacturer of the PVC.
5. Brief description of Saunders House project for Feasibility Study – Discussion
  - a. Mern shared a draft of an introduction to the Saunders House project to be shared as part of the Feasibility Study conversations. The group discussed and revised for wording: add “historic” and remove “project”; and content including: possible uses for the space (archives, office space for the Foundation, use by the Friends). Committee members will continue to review on their own and send edits/suggestions to Mern.
6. Other items not anticipated by the Chair 48 hours in advance.

- a. Deborah shared a painting of the Saunders House by Judith Abbey, purchased during a Matz Gallery art auction.
7. Next meeting April 22, 2019, 10:30 am
8. 11:50 Adjourn. There being no further business the meeting was adjourned.

Respectfully submitted, Tracy Bowen

**Motions Summary**

David moved to accept the amended estimate for gutter work and approve the work. Bill seconded and the work was approved.

**Actions Summary**

Committee members will continue to review Saunders House write-up for the Feasibility Study on their own and send edits/suggestions to Mern.