

SAUNDERS HOUSE STEWARDSHIP COMMITTEE

Monday, September 16, 2019, 10:30 am
Byers-Davidson Room, Saunders House
88 Middle Street, Gloucester, MA

Attendance: Prudence Fish, David Rhineland, Joann Riley, Mern Sibley (Chair), and Library Director Deborah Kelsey

Not Present: Barbara Lambert

1. Welcome and introductions. This meeting is being recorded
2. Approval of minutes of July 15, 2019. Joann moved to approve the minutes as presented. Pru seconded and the minutes were approved.
3. Committee Update:
 - a. Bill Remsen is resigning from the Committee effective immediately due to a work commitment. He is available for informal consultations and would be interested in re-joining the Committee in the future.
4. Reports from relevant meetings: Buildings and Grounds, Library Capital Projects Committee, and Board of Trustees
 - a. Capital Projects Committee: Feasibility Study will be conducted in October. Letters have gone out to ~60 people to request interviews. The report is expected in November. Results will help the Committee and the SFL Trustees determine fundraising goals.
 - b. B&G: Replacement of the rotted gutter is complete, and mesh covers installed, at a cost of roughly \$4,700. A small tree near the SH foundation was removed because dropping leaves were fouling the fountain filter.
5. Progress report: Finding contractor for sill work – Pru and Barbara
 - a. Pru reached out to three possibilities:
 - i. David Ottinger did not respond.
 - ii. Matt Diana did an inspection in July and said he'd be in touch in September. Pru will follow up with him.
 - iii. Dave Webb had said he'd have time in the fall. Pru will also follow up with him.
6. Prioritizing work – Discussion
 - a. Chimney work: Mern suggested we should make sure the chimney is sound before starting any structural work. Pru will reach out to Richard Irons and his son who have experience working on historic houses.

- b. Paint analysis of the hall, the Byers-Davidson Room: Bill Finch would be the ideal person. Pru will contact him.
- 7. Next meeting October 21, 2019 10:30 am
- 8. 11:05 Adjourn. There being no further business the meeting was adjourned.

Respectfully submitted, Tracy Bowen

Motions Summary

n/a

Actions Summary

Pru will follow up with Matt Diana and David Webb re: repairing the rotted sill.

Pru will reach out to Richard Irons and his son to inspect the chimney as a precaution before beginning structural work on the building.

Pru will reach out to Bill Finch re: conducting a paint analysis.