

**Gloucester Lyceum & Sawyer Free Library
Building & Grounds Committee – Meeting Notice
Monday, September 14, 2020**

The Monthly meeting of the Sawyer Free Library Building & Grounds Committee will be held on **Monday, September 14, 2020** at **4:00 PM** via Zoom transmission

Zoom Meeting: <https://us02web.zoom.us/j/86860971102>

Meeting Agenda

1. Call to Order with Announcement:

This meeting is recorded by video and audio in accordance with state Open Meeting Law. Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation.

2. Welcome and Recent Developments

3. Approval of August 10, 2020 minutes

4. Interior Update –

a. Reopening Update - Jenny

b. Safety Issues and Air Quality

- i. Environmental Health & Engineering Survey www.eheinc.com
- ii. Preferred Air Systems Report
- iii. Children's Library's air quality
- iv. Purchase, use and placement of plate glass screens - Jenny
 1. Approved design
 2. Emergency priority: To purchase plate glass & hardware
 3. Emergency priority: To purchase Plexiglass portable screens
 4. Vote: Purchase prices

c. Fire Alarm System

- i. Panel repaired? Metro-Swift's compressor/service report
- ii. Replace/eliminate wet sprinklers in vault/computer's base station?
- iii. Reconditioned Fire Extinguishers
 1. Installed?

d. First Floor Bathrooms

- i. Building Permit
- ii. Start Date

- e. Custodian's Office
 - i. Coop rehabilitation with DPW
 - f. Library Furnishings & Equipment
 - i. Purchase: Kingsley 50 DuraLight High Capacity Cart
 - 1. To Purchase approved 9/1
 - 2. Vote: Purchase price
5. Exterior Update –
- a. Children's Garden
 - b. Beech Tree Propagation Project
 - i. Distribution date
 - c. Amphitheater
 - i. Proposal for 10' mosaic
 - 1. <https://nep.facebook.com/1623Studios/videos/299638897986049/>
 - ii. Sun Shield Sail Proposal – Option 2 - Jenny
 - iii. Relocation of Security Camera
 - d. Fountain
 - i. Waterworks System/Tank renovation
 - ii. Installation of Fountain
6. Security
- a. SafeGuard Blue
7. Next meeting: Monday, October 19, 2020 at 4:00
8. Adjourn

The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.